ABSTRACT SUBMISSION FORM
Annual Poster Competition 2017

Call for Poster Presentations

Oral Health Conference Harrogate international conference centre 3rd and 4th November 2017

The British Society of Dental Hygiene and Therapy (BSDHT) would like to invite colleagues to submit posters to be considered for the Annual Poster Competition 2017.

Please complete the Abstract Submission Form.

Incomplete or incorrect Abstract Submission Forms will not be accepted. Submissions of abstract forms must be received by 5pm on September 1st 2017.

Notification of acceptance of Abstracts will be provided by 5pm on 15th September 2017. You will be notified by email of the acceptance of the abstract, once accepted you will have to submit the poster via email by 9 October 5pm. Late submissions at any stage will be rejected.

BSDHT welcome your support and participation.

Please send your entries via email to: research@bsdht.org.uk

For more information please visit www.bsdht.org.uk
Poster Submission Form (300 words)

Name: __________________________________________
Address: _______________________________________
_________________________________________________
_________________________________________________
Telephone: _______________________________________
Email: ___________________________________________
Professional / student Status: _______________________

I would like to submit a Poster Presentation:

Title: __________________________________________
Author(s): _______________________________________
Objectives: _______________________________________ 
Methods: _________________________________________
Results: _________________________________________
Conclusions: ______________________________________

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The BSDHT Poster Competition

TERMS AND CONDITIONS

The Poster Competition will take place at the BSDHT OHC Harrogate international conference centre 3rd and 4th November 2017. The BSDHT Poster Competition is open to all GDC registrants and students working towards a GDC registrable qualification.

An individual may submit/present only one poster at the meeting, but may appear as a co-author of other posters. It is not essential to be a member of BSDHT to enter the competition. Presenters are not required to be the principal author of the poster, but must be a member of the team.

Persons submitting an abstract for the 2017 Poster Competition are doing so with the understanding that they abide by the terms and conditions, deadline policies, and the decisions of the BSDHT Poster Competition Judging Committee.

Research that has been previously presented and/or published less than one year prior to the dates of the 2017 Poster Competition will be considered. However, acknowledgement must be made by providing the citation to the published research.

All submitters of accepted abstracts must register for and attend the meeting. If an emergency arises and the presenter is unable to attend, he/she must notify the BSDHT office in writing prior to the meeting that he/she is withdrawing the poster or naming a substitute presenter. The substitute must be a co-author and preferably not already presenting another poster. Presenters are responsible for their own conference registration fees, transportation, accommodation and subsistence expenses.

By submitting your abstract, you are agreeing that it is published in a future BSDHT publication (Dental Health or Annual Clinical Journal of Dental Health). Abstracts will not be edited in any way. Authors are asked to refer to the abstract preparation guidelines below. Submissions will undergo a double-blinded review process by an external review committee.

Successful posters will be be produced with sponsorship from Waterpik. They will be available to presenters from start of registration on the day of conference at the Poster Competition area. It is the presenter’s responsibility to report to the Poster Competition area and display their poster on the stands provided for the start of conference. The presenters may retain the posters post the close of conference; if they are not collected, posters will be disposed of.
Successful posters will be circulated to the Judging Committee for review prior to conference. As per the conference programme schedule, presenters must be available to present their posters to the Judging Committee at the specified session break; each will have a maximum of two minutes to give an oral presentation, which will be followed by two minutes of questions. The Poster Competition Coordinator will facilitate this process.

The BSDHT Poster Competition

Guidelines for the Preparation of Abstracts

NOTE: ABSTRACTS THAT DO NOT CONFORM WILL BE RETURNED WITHOUT REVIEW

1. Please read all instructions before completing the electronic form.

2. Proof read your abstract carefully. The abstract will be reproduced directly from this form.

3. Typeface characters must be standard font size (10 pitch). Do not reduce or condense the size of the print (this is an example of the smallest acceptable font size). The maximum words of the abstract cannot exceed 300.

4. List the first name, middle initial, last name and credentials of each author, followed by affiliation. If several authors have a mutual affiliation, list the names and credentials of all authors first, then list the affiliation. Please place an asterisk in front of the presenter(s).

5. Use a narrative text and do not include any graphs, tables or references at this stage of submission.

6. Funding support must be identified in the last sentence, i.e. “Funding for this project through ……” where applicable.

7. Abstracts must be submitted via email using the BSDHT Electronic Submission Form. The form can be accessed via the BSDHT website: www.bsdht.org.uk

If you have any queries please contact the BSDHT office on 01788 575050 or email: enquiries@bsdht.org.uk.
Guidelines for Posters

All posters will be printed by water pik. Please follow guidance carefully. All pictures on posters must be supplied as noted below for printing purposes.

The recommended poster size is A0 size portrait (841 mm wide x 1189 mm long) or similar.

Posters should include a title corresponding to the title of the abstract and author details.

Please include a small photograph of the presenter at the top of the poster so that they can be identified by the Chair, Judges and delegates.

The poster content should match the information you submitted in your abstract.

The amount of written text should be kept to a minimum by using keywords and phrases.

Clearly labelled graphs, diagrams and pictures convey the meaning more readily than text.

Keep the layout simple and the colours and the background sufficiently contrasting.

**Graphic notes**

All files should be:

- Final approved artwork supplied as High Resolution (Print Ready) PDF files.
- Any images need to be at least 300 ppi (pixels per inch) at full size
- So if the image is 300mm x 300mm the file would need to be at least 300ppi at this size.